



KYKLOS 4.0

An Advanced Circular and Agile Manufacturing Ecosystem
based on rapid reconfigurable manufacturing process and
individualized consumer preferences

Frequently Asked Questions

FAQ

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Objective of this FAQ document

The objective of this Frequently Asked Questions (FAQ) document is to provide potential applicants to the KYKLOS 4.0 – Open Call #2 with answers and complementary information to some of the possible questions that may arise when preparing a proposal.

Although this document provides summary information to the listed questions, applicants are advised to consult all annexes for detailed information.

This FAQ document is a living document and may be regularly updated with questions and answers that emerge while the open call is running.

1. Open Call launch and submission

1.1. When does the open call launch?

The KYKLOS 4.0 - Open Call #2 launches on **27 July 2022** and closes **12 October 2022 at 17:00 CEST** (Brussels time).

1.2. Can a university or a research centre apply to the open call?

No. The open call is limited to SMEs and industrial manufacturing partners. The SME must be a technology developer and/or integrator and the industrial manufacturing partner will serve as the pilot location of the experiment. An additional SME may participate as the third consortium partner and play the role of supporting technology adoption or increasing impact. The consortium must be led by an SME.

1.3. Can a proposal be submitted by a consortium of more than 3 entities?

No. All proposals must be submitted by a consortium with a minimum of two entities (led by an SME) and a maximum of three entities. Any proposal with only one partner or more than three will be disqualified.

1.4. The total foreseen costs of my sub-project are over €150.000. I am eligible?

The maximum funding rate for the KYKLOS4.0 – Open Call #2 is 70%. Proposals may submit a proposal with a total cost above €150.000, if the **requested financial support** does not exceed €150.000 (for a consortium of three entities), with a limit of €60.000 per applicant.

1.5. I had issues with my internet connection and was not able to submit my proposal by the deadline. Can I submit after the 12 October 2022?

No. The deadline for proposals is 12 October 2022 at 17:00 CEST (Brussels time). No extensions will be granted for any reason, unless a significant problem is identified related to the F6S platform that is unrelated to the applicant. If you experience problems with the F6S platform, report your problem to support@f6s.com.

It is highly recommended that you submit your proposal before 12 October 2022.

2. Evaluation and agreement procedure

2.1. How to I submit a proposal?

To submit a proposal, you must be registered on F6S (www.f6s.com). Once registered, access the submission platform [here](#).

2.2. What documentation should I include and submit with my proposal?

All documentation required as part of the proposal must be submitted using the [KYKLOS4.0 – Open Call #2 F6S page](#). Consult all the OC #2 documentation available on the [KYKLOS 4.0 website](#).

To be eligible to participate, you must complete the submission, fill out all mandatory fields and upload the required information, namely [annex 2.1 \(technical proposal template\)](#). Annex 2.1 should be uploaded in PDF format.

2.3. What are the different evaluation criteria?

All proposals will be evaluated against five criteria items, each with a different weight: (1) Concept [weight: 25%]; (2) Impact [weight: 25%]; (3) Implementation [weight: 25%]; (4) Consortium [weight: 15%]; and (5) Resources [weight: 10%].

2.4. My proposal scored maximum points (5) on four criterion and 2 points on a fifth criterion. Is this sufficient to be awarded?

Although four (4) of the five (5) criterion received maximum points, the remaining criterion did not meet the minimum threshold of five (3) points. All criteria items, regardless of their weight, must score a minimum of three (3) points to be valid. Therefore, in this example, as one criteria item was scored with only two (2) points, which is below the threshold of three (3) points, the proposal is automatically rejected.

2.5. I believe there was an error in the evaluation of my proposal. Can I request for a re-evaluation?

Yes. You can request for a re-evaluation on items solely related to the evaluation or eligibility verification process. In such a case, the applicant must prepare a specific request and the evaluation committee will re-evaluate the proposal. A re-evaluation will only be implemented if there is evidence of a shortcoming that affects the final decision of the proposal. This means, for example, that a problem relating to one evaluation criterion will not lead to a re-evaluation if a proposal has failed on another criteria.

2.6. I received a notification that my proposal was awarded. Do I automatically start implementing my sub-project?

No. Additional steps are required. After applicants are notified of being awarded, the KYKLOS 4.0 team will contact the awarded applicants to review, finalise and sign the sub-grant agreement (template available [here](#)). The objective of the agreement is to fulfil all legal requirements between the KYKLOS 4.0 project and awarded applicants. Further information may be requested from applicants as part of this procedure.

It is expected that this agreement preparation phase may take several days to conclude, after which the awarded applicant can start their experiment.

In case the agreement is not concluded during the defined period, the proposal may be rejected and the next applicant in the reserve list may be invited to sign an agreement.

3. Sub-project implementation

3.1. My sub-grant agreement has been signed. Do I immediately receive a lump sum to use for the implementation of my sub-project?

No. No funds will be made available to any applicant with the signing of the agreement and start of the experiment. Funds will be made available at the end of the three stages upon submission and approval of the defined reports.

3.2. What support will I be provided?

KYKLOS 4.0 will provide specific support in the implementation of the different stages of the sub-project.

- In Stage 1 – Planning, the KYKLOS 4.0 team will support the refinement of the sub-granted project idea, particularly the integration of KYKLOS 4.0 services and technological components, as well as specific KPIs that the project must address.
- In Stage 2 – Implementation, the KYKLOS 4.0 team will provide technical support, particularly regarding the integration of KYKLOS 4.0 services and technological components.
- In Stage 3 - Commercialisation & Business Sustainability, the KYKLOS 4.0 team will provide business support, namely identify commercial and business opportunities.